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Billings Industrial Revitalization District

**Board Agenda**

**Tuesday, February 14th, 2023, 1:15 PM**

**Board Meeting at BIRD Office**

I. Call the meeting to order: Sam

* 1. Introductions
	2. Action: Approval of previous board meeting minutes – Sam
		1. Attachment A

II. Financials: Action: Approval of Finance Report – Lucy

* 1. Attachment B

ii. Year-end numbers and Budget for 2023- Lucy

* 1. Attachment C

III. Old Business

* 1. Billboard on Pelican up and paid
	2. Salvation Army Tiny Home Project
		1. Meeting held on January 19th at 5:30
		2. Stated monthly meeting will be held *next February 16th @ 5:30*
		3. Main points touched upon, some changed since original conception- recap by Michelle and Keith
		4. Next Steps?
	3. Air Show
		1. BIRD waiting to see how we can get involved in process
	4. Swag update
		1. Business cards received
		2. Name tags done picking up tomorrow
		3. Shirts and hats ordered
	5. Housing Studying- Still waiting on BSED for final details
	6. Delineators for art project received will be installed in the spring

New Business

* 1. Keith and Nile
		1. Talked to Keith about possible Nile run through BIRD
	2. Website: Salt & Sage
		1. Quote to revamp, add pages and do what we need: $5,000-$7,500
		2. Would be a $50/ month maintenance plan to help and do any changes
		3. Board: What do you like/not like? What would to see/achieve?
	3. Property and Project Updates:
		1. Sean Lynch/ Pub Station Amphitheater
			1. Getting bid package from contractor and planning to break ground in the spring
		2. 1st Ave Update:
			1. MH meet with Sanderson Stewart and DBA and given updated plans
			2. All recommended using BIRD lighting at 35feet only 15-20% increase from other lights- positive response
		3. 5th Ave Corridor Update:
			1. Meet with City Planning, Engineering, and Transportation
			2. City and Council wants us to move ahead and pushing in that direction
		4. Schnitzer Update:
			1. Like their location, willing to work with BIRD with community impact and look
				1. Have more of a recycling aesthetic and mission over scrapyard
				2. Redo or make fence more appealing to foot, bike, and motor traffic
				3. Meeting in person in March at plant to discuss ideas
			2. Paper to electronic process
				1. Meeting with DIS Feb. 15th to discuss
				2. Maybe an intern? BSED email for summer intern option
			3. Downtown City Street Conversion Starting this summer
			4. Outside Building Sign with new logo
				1. Quote for reusing back current sign: $750
				2. Quote for a new sign: $990
			5. Pole lights
				1. Northwest Energy vs City
				2. How many are we wanting and where?

Main Streets? Members?

* + - * 1. Quote per pole: $155-$172.50(depending on if 22x36 or 22x48)
			1. Sidewalks in the BIRD
				1. Some missing and some in disrepair- City puts on property owners
				2. Plan of action? MH going to make a list on walk and ask membership for any they noticed
				3. Apply for TIF- funds
			2. Date for Annual Meeting
			3. Date for BIRD Bash: September?
				1. Earth Day (April), Women’s Run (May), Annual Meeting (June), 4th of July (July), Blue Angels, Magic City Blues, and Fair (August), Nile (October), and tree lighting (November)

Missing events?

MH discuss any events above if needed

Talking Points

* 1. Reporting
		1. 990 and Annual Report (Sec. Of State) Filed
		2. All year-end reporting signed and sent
		3. City semi-annual report submitted
		4. MH taking CPTED training through the Chamber in May
		5. MH to start walking the neighborhood March
		6. Press Release written, sent, and published
		7. Member letters and invoices being sent once approved
		8. Proposal like DBA for any properties or innovation district?
		9. Green Light Project still available

V. Announcements/Public Comment

VI. Adjourn Meeting

Next Board Meeting – March 14th @ 1:15 pm

* Attachments – Minutes from January 2023, Financial Statements, Budget, and Year-end Numbers