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Billings Industrial Revitalization District

**Minutes**

**FOR THE BOARD OF DIRECTORS**

**Tuesday, January 10th, 2023, 1:15 p.m.**

Board members in attendance: Sam Westerman, Michelle Harkins (ED), Keith Robinson, Melissa Zimmermann, Lucy Aspinwall, Ken Kunkel, Matthew McDonnell

Absent: None

Others attending: Melissa Gentry, Brian Gentry, Pam Puriton, Thom McClean, Zack Terakedis, Mike Boyett

Meeting called to order at 1:15 p.m. – Sam Westerman, presiding

Introductions of all attendees

Minutes:

Action: Approval of previous board meeting minutes – Matthew motion, Lucy second. Approved

Treasurer’s Report:

Additional $70 from Calmont for additional cleaning on financials

All accounts are current and correct

Action: Approval of Financial Reports – Melissa motion, Keith second. Approved

1. Old Business
	1. Update on 5th Ave. Corridor and CIP
		1. Connected with Sarah waiting on updates on Sanderson Stewart
	2. Stir, LLC TIF application
		1. Fencing Project is complete, and the invoice has been submitted to city for reimbursement
	3. Downtown Housing Study nearing completion
		1. Contacted Dianne Lehm, BSED waiting on EPA for draft
		2. Final invoice requested (Est. $7,500)
	4. Candidate Interview process/updates for coordinator position
		1. Recap discussion
		2. Cost of process: Indeed $144, Zack and board time
		3. Associated employers quoted $5,000.00
2. New Business
	1. Billboard on Pelican building on 18th and Montana Ave
		1. Change Lynnrich billboard to a “Welcome to the BIRD” to cost $3,291(Balance due $2197.07)
			1. No monthly fee for billboard location
			2. Add Billings Industrial Revitalization District
			3. Michelle looking into Pole Banners
	2. Salvation Army Tiny Home Project
		1. Membership concerns
		2. Master plan/ BIRD Strategy
		3. Salvation Army Meeting on January 19th at 5:30pm at the Salvation Army
		4. 5-6 house initially up to 31 houses
		5. Community room and bathrooms
		6. Construction to begin this spring
	3. Air Show- August 12th and 13th
		1. Sponsor packets are going out
		2. Website yellowstoneinternationalairshow.com
	4. New Developments
		1. 504 Square Foot pottery shop moved into Red Oxx on 4th
		2. Art Signs moved over to 13th
		3. Innovation District Update
		4. Swag will be ordered by end of the week
		5. D&O Insurance has been paid for the year
		6. Two properties have sold on 2nd and 9th
		7. Billings Metropolitan Planning Organization (MPO)
		8. Delineators ordered for art project

2:26 pm. Sam Westerman – Meeting adjourned.

Next Board Meeting – March 14th @ 1:15 pm